Hopkins University
EXPRESS TIP

QuarkXPress 6.52 - Exporting PDFs

QuarkXPress has the ability to generate a print-ready PDF without needing Acrobat Distiller. PDF files, if prepared correctly can help streamline the printing process because they have the ability to contain all aspects of a file such as fonts, graphics, and images.

Please note that this Express Tip assumes the user has QuarkXPress 6.52. If you do not have 6.52 installed, the 6.52 update installer is available for download at www.quark.com.

ICC Profile

Before you begin, you will need to download and unzip the **GRACoL2006_Coated1v2** ICC profile from our website and place it in the following location:

Mac OS X: *Hard Drive Name*/Library/ColorSync/Profiles
Windows 2000/XP/Vista: Right-click the ICC profile and choose *Install Profile*

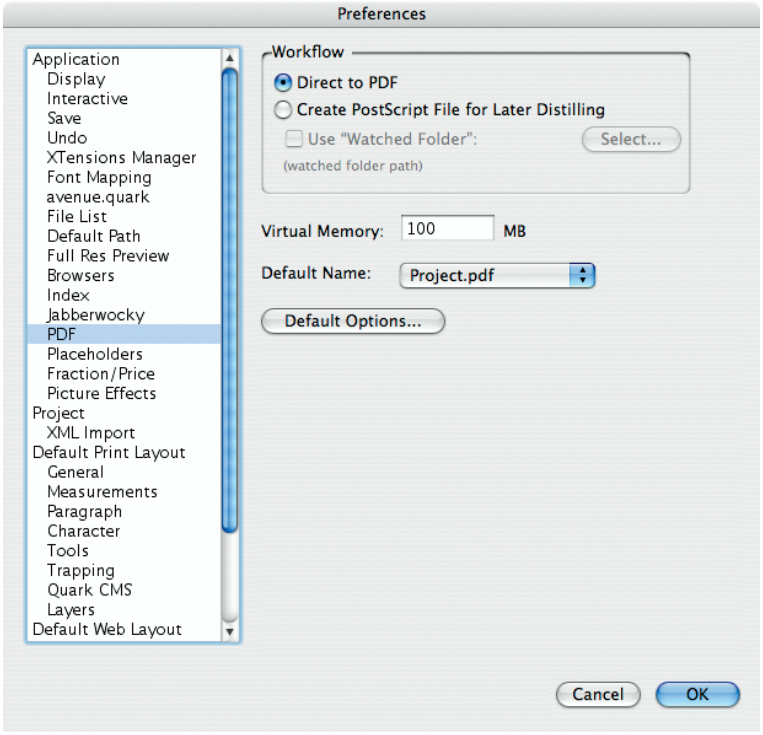
QuarkXPress Preferences

Like any other software application, QuarkXPress has its own user-configurable preferences. In particular, some default PDF preferences need configured.

Configuring Default PDF Preferences

1. **With no documents open**, pull down the **QuarkXPress** menu and choose **Preferences**.

2. Click **PDF**.

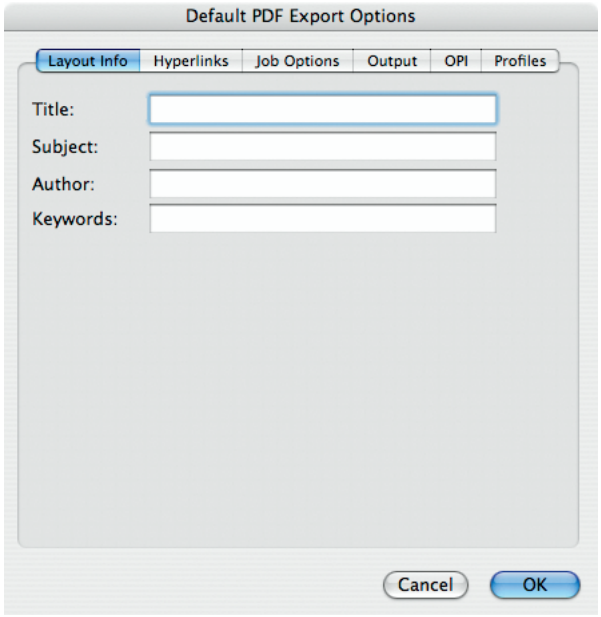


Click **Direct to PDF**

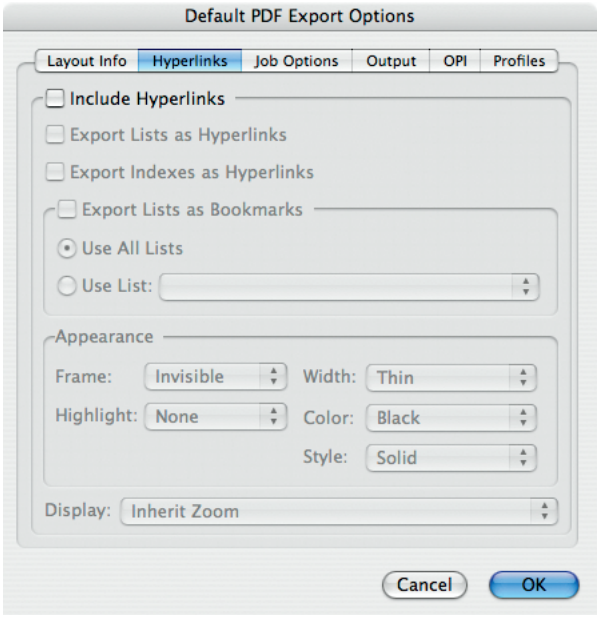
Choose **Project.pdf**

Now, click **Default Options...**

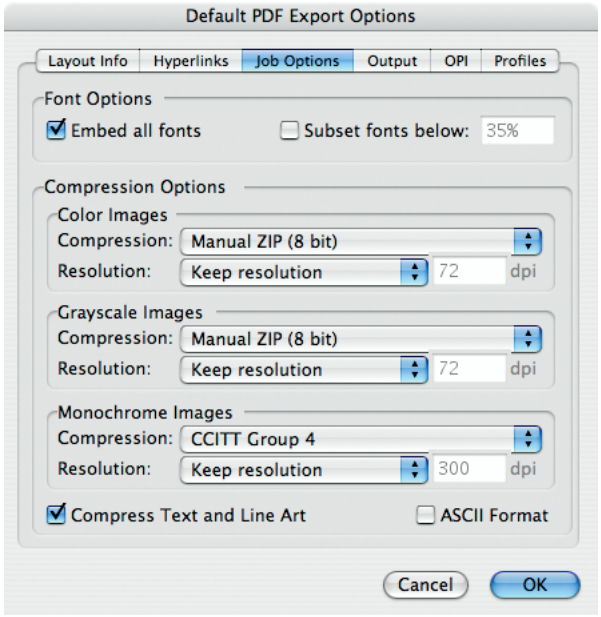
3. **Layout Info**:



4. **Hyperlinks** tab:



5. **Job Options** tab:



Check **Embed all fonts**
Uncheck **Subset fonts**

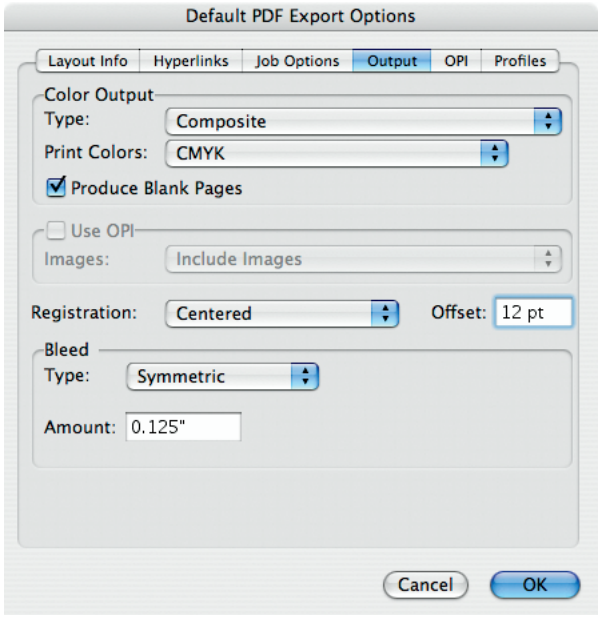
Choose **Manual ZIP (8 bit)** Compression for **Color** and **Grayscale Images**

Choose **Keep resolution** for **ALL** Images

Choose **CCITT Group 4** Compression for **Monochrome Images**

Check **Compress Text and Line Art**

6. **Output** tab:



Choose **Composite** and **CMYK**

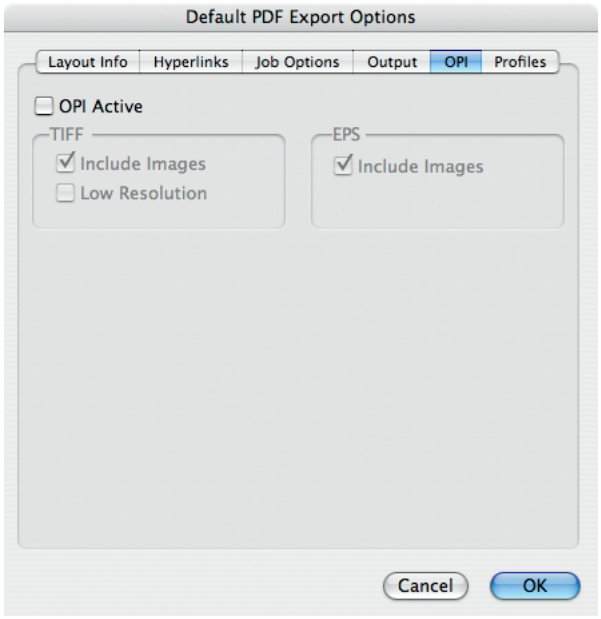
Check **Produce Blank Pages**

Use OPI should be grayed out

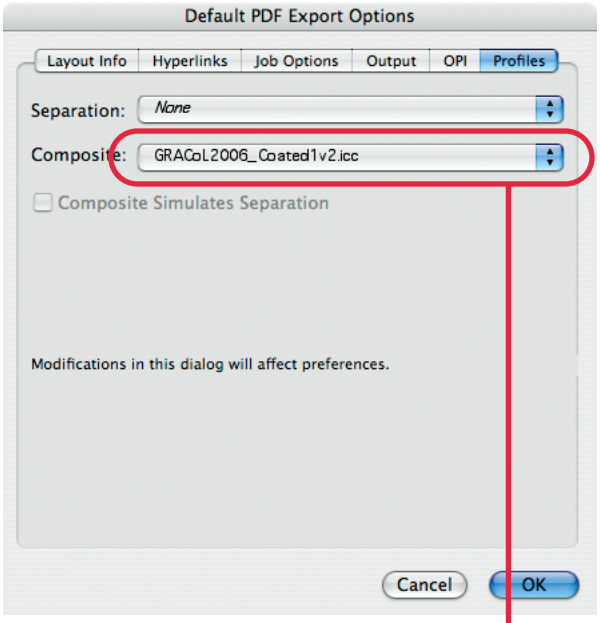
Choose **Centered** Registration with a **12 point** Offset

Choose **Symmetric** Bleed with a **1/8" (.125)** Amount

7. **OPI Active** tab:



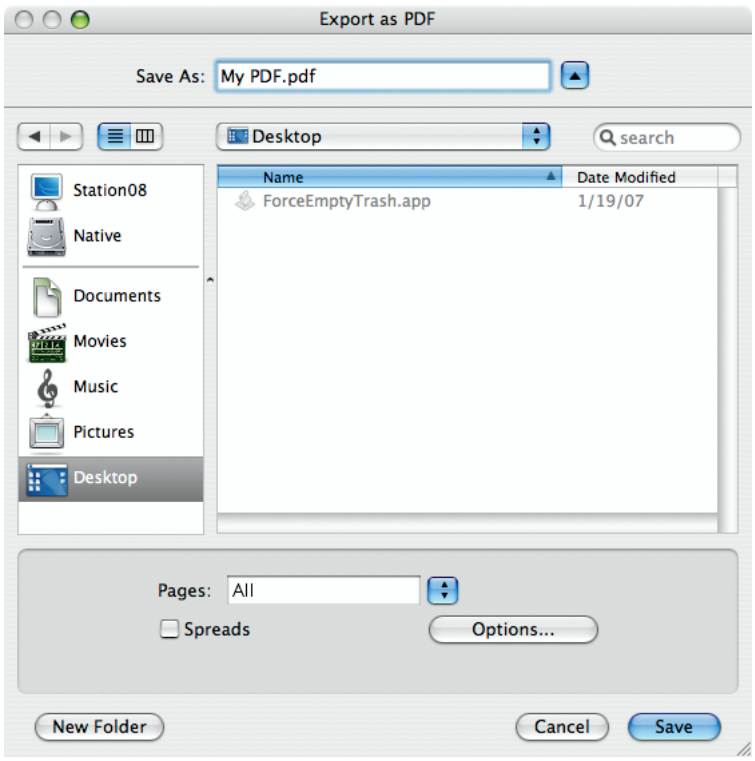
8. **Profiles** tab:



Choose **None** for ***Separation*** and **GRACoL2006_Coated1v2** for ***Composite***.

9. Click **OK**. Click **OK** again.

10. With the default settings now set, open a document and pull down the **File** menu and choose **Export** > **Layout as PDF**.



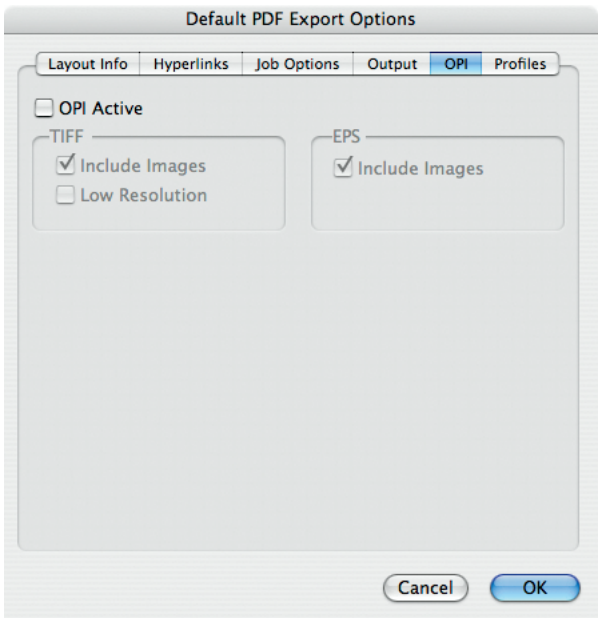
Give the PDF a name

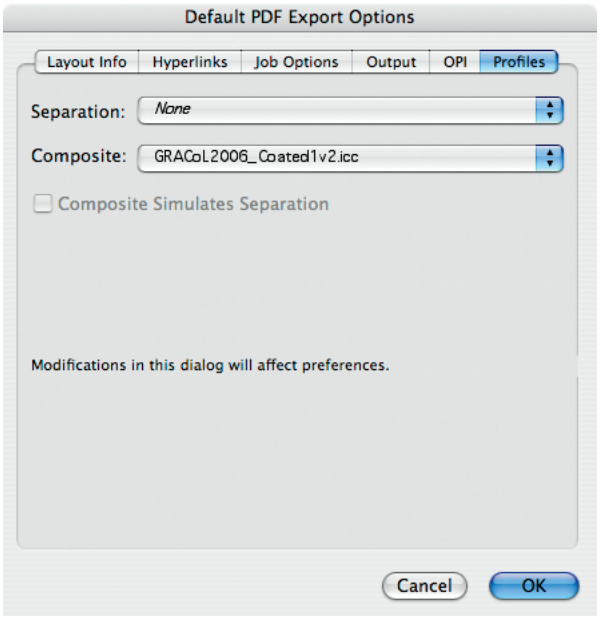
All is selected for ***Pages***

Spreads is unchecked

Click **Options...**

11. Ensure that the following settings match. If they don't, please match the following settings:





12. Click **OK** and click **Save**. Be sure to review the PDF with Acrobat.

HopkinsPrinting

For questions, feel free to contact:
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